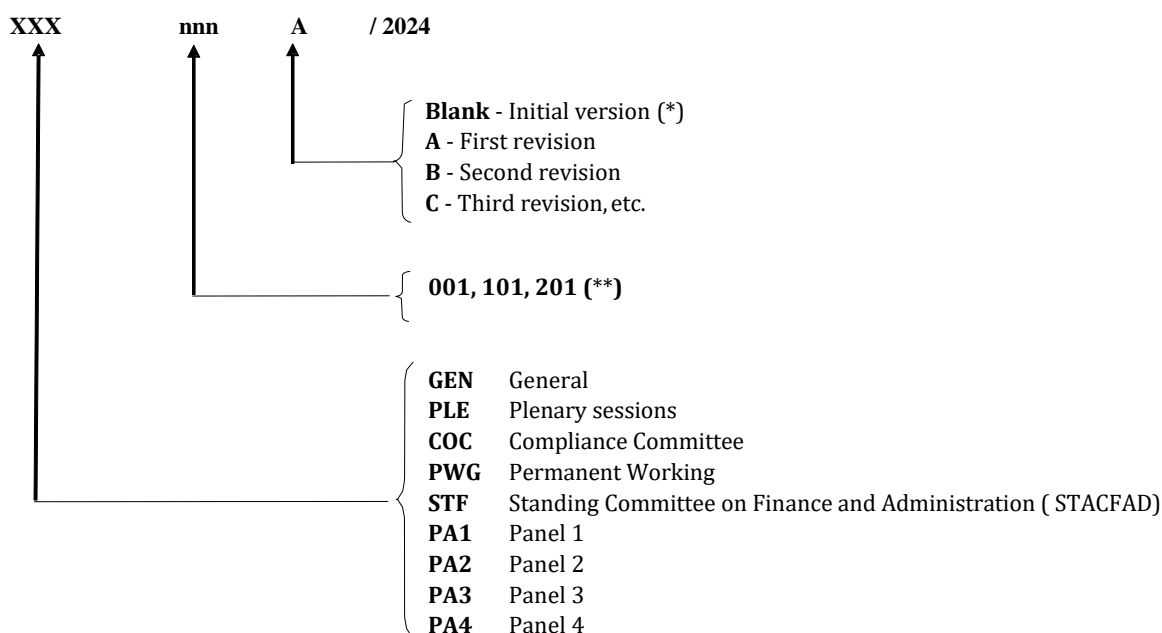


## Document Numbering

The Secretariat assigns numbers to documents using the following codes:



\* A version is considered as an initial version until it is circulated for the first time.

\*\*In 2007, a numbering system by groups was established whereby numbers 001-099 correspond to GEN documents; 100-199 to PLE; 200-299 to STF; 300-399 to COC; 400-499 to PWG; 500-599 to PA1; 600-699 to PA2; 700-799 to PA3; and 800-899 to PA4.

**Example: PLE\_101B/2024** would be the second revision (version **B**) of the document with the serial number **101**, which is destined mainly for the plenary matters (**PLE**). However, in order to avoid having new versions of documents (versions A, B, etc.) that have not yet been presented and discussed during the sessions, the Secretariat will post any revised version that incorporates corrections and/or new edits as REV version, e.g., PLE\_101B\_REV/2024 would be a revised version of the **B** revision of the document with the serial number **101**. **REV versions only apply to documents that have not been presented and/or discussed.**

With regard to statements that are presented at the meeting, at the recent Commission meetings some observers submitted texts in a format and structure that differed from what could be considered a statement. It is recalled that there are other channels for the submission of such type of information and Delegates are encouraged to adjust the content to a statement format. Observers wishing to present written statements or working papers must do so through the ICCAT Secretariat. Documents with inappropriate content may not be accepted for distribution.

Please be informed that there is a **450 word limit on any statements submitted that are to be translated** or subsequently published in the Commission proceedings. If longer statements are submitted for publication in the report, these must be submitted in the three official languages of ICCAT to the Secretariat ([camille.manel@iccat.int](mailto:camille.manel@iccat.int) and [miguel.santos@iccat.int](mailto:miguel.santos@iccat.int)). The number of statements to be submitted to the Plenary, and for each subsidiary body of the Commission, is **limited to one**. The number of statements from each observer delegation to be included in the Biennial Report may be limited.

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