

**NOTES ON ESSENTIAL COMMISSION BUSINESS TO BE DISCUSSED VIA CORRESPONDENCE**

**1. Review of the reports of the 2020 Intersessional Meetings, including Online meetings as appropriate and consideration of any necessary actions.**

*All intersessional reports will be considered adopted unless any objection is raised by any CPC by 30 November 2020. If any report contains recommendations which require urgent attention, these should be extracted and put forward by the Chair of the relevant body by 15 October (6 p.m. Madrid time) at the latest. These reports include:*

- *Report of the First virtual Working Group on the Review of the Rules of Procedure of the Commission (VWG-RRP) [PLE-101]*
- *Report on virtual Working Group for Sustainable Financing (VWG-SF) [STF-205]*
- *Report of Port Inspection Expert group for Capacity and Assistance [PWG-406]*
- *Report of the Intersessional Meeting of Panel 2 [PA2-602]*
- *Report of the Working Group on Control and Traceability Measures [PA2-603]*
- *2020 SCRS Advice to the Commission [PLE-104]*

**2. Cooperation with other organisations, including review of outstanding MoUs or determination of action plan as appropriate**

*The Secretariat signed the MOU with SEAFO as adopted at the 2019 Commission. As there is some difficulty in agreeing on the wording of the MoUs with GFCM and WECAFC, other alternatives are currently being explored. Any progress will be reported through PLE-109.*

**3. Review and endorsement, if appropriate, of the decisions taken by Standing Committee on Finance and Administration (STACFAD)**

*The Chair of STACFAD will make a brief written report, listing the decisions requiring endorsement and adoption by the Commission*

**4. Review and endorsement, if appropriate, of proposals put forward by the Panels 1 to 4**

*The Chair of each Panel will make available a brief written report, listing the decisions requiring endorsement and adoption by the Commission*

**5. Review and endorsement, if appropriate, of the decisions taken by the Conservation and Management Measures Compliance Committee (COC)**

*The Chair of the Compliance Committee will make available a brief written report, listing the decisions requiring endorsement and adoption by the Commission*

**6. Review and endorsement, if appropriate, of the decisions taken by the Permanent Working Group for the Improvement of ICCAT Statistics and Conservation Measures (PWG)**

*The Chair of PWG will make available a brief written report, listing the decisions requiring endorsement and adoption by the Commission*

**7. Intersessional meetings in 2021**

*Based on the discussion, the Commission Chair will propose a list of intersessional meetings for 2021, both virtual and presential*

**8. Other matters**

*If any CPC has other matters to raise, these should be brought to the attention of the Chair, with copy to the Secretariat **by 15 October 2020 (6 p.m. Madrid time) at the latest.***

**9. Date and place of the next meeting of the Commission**

**10. Adoption of the report containing the decisions of the Commission**

*The Commission Chair will circulate a written summary of all the decisions of the Commission. CPCs will be given an opportunity to respond through correspondence.*