

**DEADLINES FOR SUBMISSION OF DOCUMENTS TO THE  
2020 COMMISSION DECISION MAKING PROCESS**

All documents **MUST** be sent by e-mail to [camille.manel@iccat.int](mailto:camille.manel@iccat.int) and [miguel.santos@iccat.int](mailto:miguel.santos@iccat.int).

**1. Draft Recommendations and Resolutions**

In accordance with ICCAT Circular #6716/2020, in consultation with the Chair, CPCs were notified that the deadline for receipt of proposals is **15 October 2020 (6 p.m. Madrid time)**. Proposals and documents received within this deadline will be translated and circulated in advance of the start of the correspondence process (19 October 2020), and will be given priority in discussions. **Proposals which are submitted after the deadline will not be considered during the 2020 Commission decision making process.** Proposals which were deferred from the 2019 meeting or intersessional meetings will not be re-tabled unless resubmitted by the sponsors before the **15 October 2020** deadline, or referred from an intersessional meeting by the Chair of the subsidiary body for consideration by the Commission. All sponsors are requested to submit revisions to proposals already discussed, with the changes clearly marked, as early as possible to the Secretariat to facilitate circulation and discussion of revised text in the three languages. These versions can be downloaded from the [2020 Commission documents website](#) by those authorized to submit documents (if not Head Delegate) on behalf of their delegation. This [link](#) provides access to the folder 2017-2019 which contains the WORD versions of all Recommendations and Resolutions, as well as to other folders (e.g. COC, PLE, PWG, STACFAD, PA1, etc.) where the most recent versions of the new draft proposals can be found.

As Round 3 of discussions have been closed with the exception of the Plenary, the following deadlines now apply for comments, revisions to draft proposals and statements for Round 3 – Part III:

**Plenary:** 18:00 hours, Madrid time on **9 February 2021** for comments on the underlined text of the revised summary report for Plenary;

**COC:** Discussion on COC documents is now closed. The deadline for comments on the COC Summary Report (on the underlined text) is 18:00 hours, Madrid time on **9 February 2021**;

**STACFAD:** Closed;

**PWG:** Closed;

**Panel 1:** Closed;

**Panel 2:** Closed;

**Panel 3:** Closed;

**Panel 4:** Closed;

**2. Changes to the Compliance Tables**

The draft compliance tables (known as the Compliance Annex) will be made available on the 2020 Commission documents website. All CPCs are requested to review in detail the figures on these tables, and inform the Secretariat, before **1 November 2020**, of any change they wish to request or of any questions regarding tables of other CPCs. The Secretariat has posted a revised version of COC-304E (Compliance tables received in 2020). Please note that these tables merely reflect the comments received within the previous deadline and the period for changes is closed.

**3. Statements**

All CPCs and observer delegations may make consolidated statements in writing to the Plenary and/or the subsidiary bodies of the Commission, which will be attached to the report. Statements should be brief position statements and limited to one statement per delegation per subsidiary body, should be clearly headed as a STATEMENT and sent to the Secretariat before **9 February 2021**. Consolidated statements of **not more than 450 words** will be translated after the end of the Commission decision making process and attached to the final report, but not posted in the 2020 Commission documents webpage.

Following further consultation with the Chair, it has been agreed that one statement per subsidiary body and per round of discussions may be submitted. The deadlines for receipt of these will be those outlined in 1 above.

#### **4. Other documents**

CPCs or Observer delegations may also submit longer background documents / position papers in support of their statements for circulation. Such documents will be made available in original language only. All documents will be made available through the documents site.

In the exceptional case of power point presentations, CPCs are requested to provide the Secretariat with an electronic copy to make these available to CPCs through the documents site.