

**DEADLINES FOR SUBMISSION OF DOCUMENTS TO THE
2020 COMMISSION DECISION MAKING PROCESS**

All documents **MUST** be sent by e-mail to camille.manel@iccat.int and miguel.santos@iccat.int.

1. Draft Recommendations and Resolutions

In accordance with ICCAT Circular #6716/2020, in consultation with the Chair, CPCs were notified that the deadline for receipt of proposals is **15 October 2020 (6 p.m. Madrid time)**. Proposals and documents received within this deadline will be translated and circulated in advance of the start of the correspondence process (19 October 2020), and will be given priority in discussions. **Proposals which are submitted after the deadline will not be considered during the 2020 Commission decision making process.** Proposals which were deferred from the 2019 meeting or intersessional meetings will not be re-tabled unless resubmitted by the sponsors before the **15 October 2020** deadline, or referred from an intersessional meeting by the Chair of the subsidiary body for consideration by the Commission. All sponsors are requested to submit revisions to proposals already discussed, with the changes clearly marked, as early as possible to the Secretariat to facilitate circulation and discussion of revised text in the three languages. These versions can be downloaded from the [2020 Commission documents website](#) by those authorized to submit documents (if not Head Delegate) on behalf of their delegation. This [link](#) provides access to the folder 2017-2019 which contains the WORD versions of all Recommendations and Resolutions, as well as to other folders (e.g. COC, PLE, PWG, STACFAD, PA1, etc.) where the most recent versions of the new draft proposals can be found.

As Round 2 of discussions have started on different dates for the various subsidiary bodies, the following deadlines now apply for comments, revisions to draft proposals and statements for Round 2:

PWG: 18:00 hours, Madrid time on **19 November 2020**. For the IUU list, **15 November 2020**, and then one additional 15-day period for review of final draft i.e., **30 November 2020**;
Panel 2: 18:00 hours, Madrid time on **19 November 2020 (ALB)** and **20 November 2020 (BFT)**;
STACFAD: 18:00 hours, Madrid time on **20 November 2020**;
Panel 1: 18:00 hours, Madrid time on **24 November 2020**;
Plenary: 18:00 hours, Madrid time on **23 November 2020** for comments on 2021 Intersessional Meetings: 18:00 hours, Madrid time on **30 November 2020**;
Panel 3: 18:00 hours, Madrid time on **24 November 2020**;
Panel 4: TBD. All CPCs will be informed through the next letter from Panel 4 Chair;
other business;
COC: No changes to original schedule (see below for details).

2. Changes to the Compliance Tables

The draft compliance tables (known as the Compliance Annex) will be made available on the 2020 Commission documents website. All CPCs are requested to review in detail the figures on these tables, and inform the Secretariat, before **1 November 2020**, of any change they wish to request or of any questions regarding tables of other CPCs. The Secretariat will aim to circulate a revised draft of the tables by **14 November 2020**, following which CPCs will have 10 days to make any final comments. An interim version of the compliance tables was published on 6 November 2020. CPCs are invited to send their comments as soon as possible; if necessary, the Secretariat will produce a Version B for final comments and possible adoption. If no further comments are received before 13 November 2020, the date for last comments will be 24 November 2020 as originally envisaged.

3. Statements

All CPCs and observer delegations may make statements in writing to the Plenary and/or the subsidiary bodies of the Commission, which will be attached to the report. Statements should be brief position statements and limited to one statement per delegation per subsidiary body, should be clearly headed as a STATEMENT and sent to the Secretariat before **30 November 2020**. Statements of not more than 450 words will be translated after the end of the Commission decision making process and attached to the final report.

Following further consultation with the Chair, it has been agreed that one statement per subsidiary body and per round of discussions may be submitted. The deadlines for receipt of these will be those outlined in 1 above.

4. Other documents

CPCs or Observer delegations may also submit longer background documents / position papers in support of their statements for circulation. Such documents will be made available in original language only. All documents will be made available through the documents site.

In the exceptional case of power point presentations, CPCs are requested to provide the Secretariat with an electronic copy to make these available to CPCs through the documents site.

5. Compliance submissions

Initial comments on COC-308 and any accompanying late compliance submissions should be transmitted through the usual channels (info@iccat.int). Submissions received before **30 October 2020** will be added to the revised compliance summary tables (Version A) to be published on **6 November 2020** for further comment and questions to be sent before **13 November 2020**. Written responses to direct questions should be sent by **23 November 2020** for inclusion in the final version of the Compliance Summary to be circulated on **30 November 2020**, together with the recommendation actions. There are no changes to deadlines foreseen since initial distribution.