

INTERNATIONAL COMMISSION FOR THE
CONSERVATION OF ATLANTIC TUNAS



COMMISSION INTERNATIONALE POUR LA
CONSERVATION DES THONIDES DE L'ATLANTIQUE

COMISION INTERNACIONAL PARA LA
CONSERVACION DEL ATUN ATLANTICO

Madrid, 23 June 2022

ICCAT CIRCULAR # 4457 / 2022

SUBJECT: 23rd SPECIAL MEETING OF THE INTERNATIONAL COMMISSION FOR THE CONSERVATION OF ATLANTIC TUNAS (ICCAT)

On behalf of the Chairman of the International Commission for the Conservation of Atlantic Tunas (ICCAT), I have the honour to inform you that the European Union will host the 23rd Special Meeting of the Commission. The meeting will have a hybrid format and will be held at the [Ria Park Hotel and Spa](#), Vale do Lobo, Portugal, from 14 to 21 November 2022. Please note that an intersessional meeting of the Panel 4 will be held in the same venue on 13 November 2022.

The respective **Tentative Agendas** for this meeting and those of the subsidiary bodies of the Commission, as well as the **Tentative Schedule**, shall be made available as soon as possible in the ICCAT [website](#).

For information on Visa requirements, please consult this [website](#).

As regards the organization of the meeting, the ICCAT Secretariat has established the following procedure:

Meeting registration

- To facilitate the registration process, an electronic Registration Form is available in the ICCAT [website](#). Please introduce your information and click the **send** button to forward it to the Secretariat.

Hotel reservation

- The agency contracted for this meeting is ALIVE/WINABLE. A dedicated website will soon be made available by the agency, where participants will find additional information. Please contact the agency directly regarding information on hotels, booking hotel rooms (there will be a registration form), booking of meeting rooms, airport transfers, etc.

Please note that the mail distribution list is limited. We therefore ask that you circulate this announcement among potential members of your delegation. This meeting announcement will also be posted on the [ICCAT website](#). Documents for general distribution which become available before the meeting will also be posted on a dedicated [ICCAT website](#).

In accordance with the [Recommendation by ICCAT amending Recommendation 14-14 on the Establishment of a Meeting Participation Fund for Developing ICCAT Contracting Parties \(Rec. 20-09\)](#), there is funding available to cover travel and accommodation expenses for **one delegate** per developing Contracting Party. Requests should be transmitted to the ICCAT Secretariat (ICCAT-Travel@iccat.int) by **31 August 2022** at 16:30 hrs (Madrid time). Requests received after the deadline **will not be considered**. The Commission meeting invitation form needed for an assistance funding request can be downloaded [here](#).



COMISION INTERNACIONAL PARA LA
CONSERVACION DEL ATUN ATLANTICO

The form must be fully completed to proceed with payment. Funding assistance will be granted only if the conditions stipulated in the [Rules of Procedure for the Administration of the Special Meeting Participation Fund](#) are strictly respected.

I should also like to remind all Contracting Parties of the decision taken by the Commission that all documents not dependent on SCRS advice should be submitted one month before the opening of the meeting and proposals which require the most recent available scientific advice, at least one week in advance of the meeting, if possible. Additional information regarding documents submission and distribution will be sent in a separate circular.

We would appreciate if you could inform the Secretariat on the tentative list of names and titles of the people attending the meeting in-person as members of your delegation by **30 September 2022**. This information is essential for the Secretariat to adjust in due time the necessary meeting logistics.

Please accept the assurances of my highest consideration.

Executive Secretary



Camille Jean Pierre Manel

DISTRIBUTION:

– **Commission Officers:**

Commission Chair:	E. Penas Lado	COC Chair:	D. Campbell
First Vice Chair:	Z. Driouich	PWG Chair:	N. Ansell
Second Vice Chair:	R. Chong	STACFAD Chair:	D. Warner-Krame
Chairs Panels 1-4			
SCRS Chair:	G. Melvin	SCRS Vice Chair	H. Arrizabalaga

– **Head Delegates**

– **Cooperating Parties, Entities or Fishing Entities**

– **Observers, FAO/DOALOS, RFMOs**

– **Embassies**