



Madrid, 18 June 2018

## 21ST SPECIAL MEETING OF THE INTERNATIONAL COMMISSION FOR THE CONSERVATION OF ATLANTIC TUNAS (ICCAT)

On behalf of the Chairman of the International Commission for the Conservation of Atlantic Tunas (ICCAT), I have the honour to inform you that the 21st Special Meeting of the Commission will be held at the Valamar Lacroma Dubrovnik Hotel, in Dubrovnik, Croatia, from 12 to 19 November 2018 (hotel information can be found [here](#)). Please note that a Meeting of the Compliance Committee (COC) will be held in the same venue from 10-11 November 2018.

The respective **Tentative Agendas** for this meeting and those of the subsidiary bodies of the Commission, as well as the **Tentative Schedule**, will be made available as soon as possible on the ICCAT [web site](#).

For information on visa requirements, please consult this [web site](#).

As regards the organization of the meeting, the ICCAT Secretariat has established the following procedure:

### *Meeting registration*

- To facilitate the registration process, an electronic Pre-Registration Form is available on the ICCAT [web site](#). Please enter your details and click the **send** button to forward it to the Secretariat.

### *Hotel reservation*

- The agency contracted for this meeting is [ATI](#). Participants are requested to make their own hotel reservations through the [agency registration form](#). Also for any additional information on hotels, airport transfers etc., please contact [ATI](#) directly.

Please note that the mail distribution list is limited. We therefore ask that you circulate this announcement among potential members of your delegation. This meeting announcement will also be posted on the [ICCAT web site](#). Documents for general distribution that become available before the meeting will also be posted on the [ICCAT web site](#).

In accordance with the *Recommendation by ICCAT on the Establishment of a Meeting Participation Fund for Developing ICCAT Contracting Parties* (Rec. 11-26), there is funding available to cover travel and accommodation expenses for **one delegate** per developing Contracting Party. Requests should be transmitted to the ICCAT Secretariat (info@iccat.int) by **11 September 2018** at 16:30 hr (Madrid time). Requests received after the deadline **will not be considered**. The Commission meeting invitation form needed for an assistance funding request can be downloaded [here](#).

The form must be fully completed to proceed with payment. Funding assistance will be granted only if the conditions stipulated in the [Rules of Procedure for the Administration of the Special Meeting Participation Fund](#) are strictly complied with.

We would appreciate if you could inform the Secretariat of the names and job titles of the people representing your delegation by **14 September 2018**.

I should also like to remind all Contracting Parties of the decision taken by the Commission that all documents not dependent on SCRS advice should be submitted one month before the opening of the meeting and proposals which require the most recent available scientific advice, at least one week in advance of the meeting, if possible. Additional information regarding documents submission and distribution will be sent in a separate circular.

  
  
Driss Meski  
*Executive Secretary*