

INTERNATIONAL COMMISSION FOR THE  
CONSERVATION OF ATLANTIC TUNAS



COMMISSION INTERNATIONALE POUR LA  
CONSERVATION DES THONIDES DE L'ATLANTIQUE

COMISION INTERNACIONAL PARA LA  
CONSERVACION DEL ATUN ATLANTICO

Madrid, 3 January 2024

## ICCAT CIRCULAR # 00044 / 2024

**SUBJECT:** SCRS WORKSHOP (*hybrid/Madrid, Spain, 18 to 20 March 2024*)

Following the adoption by the Commission of the SCRS meetings scheduled for 2024, I would like to inform you that the *SCRS Workshop* has been scheduled from 18 to 20 March 2024. The in-person workshop will have a hybrid format and will be held at the Secretariat offices in Madrid. I am pleased to provide the tentative agenda of the workshop (attached herein) and other relevant information about the organization. I would appreciate it very much if you could distribute this announcement to scientists who may contribute by participating in the workshop. This announcement will shortly be published on the meetings page of our [website](#).

In order to organize the hybrid workshop in advance of the session, in particular, regarding the number of in-person participants, you are kindly requested to send to the Secretariat a list of delegates who will participate in the workshop by **8 March 2024**, at the latest. Any late submission of the official delegation may cause a delay in providing access to participants to the workshop and the related documents. All participants (online and in-person) must also register for the workshop using the online registration form which is/will be available on the meetings page of our [website](#) by **8 March 2024**.

Funding is available to cover travel and subsistence expenses for a limited number of national scientists from developing States that are Contracting Parties and that can provide information relevant to the workshop objectives. According to the [Rules of Procedure for the Administration of the Special Meeting Participation Fund](#) adopted at the 2023 Commission meeting, requests should be sent to [ICCAT-Travel@iccat.int](mailto:ICCAT-Travel@iccat.int) at least **45 days** in advance (**2 February 2024**) of the start of the workshop. Requests for financial assistance cannot be accepted after that date. All the information related to the [Special funds for participation in ICCAT meetings and capacity building](#) is available on the ICCAT website. It is highly recommended to visit this web page in advance and to strictly follow the protocols. In particular, it is necessary to fully complete the invitation form including **explanations of the expected contribution to the workshop** and how it relates to the workshop objectives.

Please receive the assurances of my highest consideration.

P.O. Executive Secretary

Miguel Neves dos Santos  
Assistant Executive Secretary

**DISTRIBUTION:**

- **Commission Officers:**

<b>Commission Chair:</b>	E. Penas Lado	<b>COC Chair:</b>	D. Campbell
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<b>Chairs Panels 1-4</b>			
<b>SCRS Chair:</b>	C. Brown		
- **Head Delegates / Head Scientists**
- **Cooperating Parties, Entities, or Fishing Entities**

**Attachment:** Tentative Agenda and other relevant information for participants.



**SCRS Workshop**  
(hybrid/Madrid, Spain, 18 to 20 March 2024)

**Tentative Agenda**

1. Opening remarks
2. Adoption of the agenda
3. Nomination of rapporteurs
4. New Executive Summary template
5. New SCRS Annual Report template
6. Brief overview of the 2015-2020 SCRS Strategic Plan
  - 6.1 Achievements
  - 6.2 Short-comings
  - 6.3 New challenges
7. Roadmap for the preparation of the new SCRS Strategic Plan
8. Scientific direction of the SCRS
9. Other matters



## Additional information for participants

### 1. Date and venue

The workshop will be in a hybrid format between 18 and 20 March 2024. The in-person workshop will be held at the **ICCAT Secretariat, Madrid (Spain)**. The workshop hours will be from **9:00 - 18:00 CET**.

### 2. Contact information

Chair:

Dr. Craig Brown ([Craig.Brown@noaa.gov](mailto:Craig.Brown@noaa.gov))  
Sustainable Fisheries Division, Southeast Fisheries Science Center,  
NOAA, National Marine Fisheries Service, 75 Virginia Beach Drive, Miami, Florida 33149  
United States

Secretariat contact:

Dr. Miguel Neves dos Santos ([miguel.santos@iccat.int](mailto:miguel.santos@iccat.int))  
International Commission for the Conservation of Atlantic Tunas  
(ICCAT) C/ Corazón de María 8, 6th floor  
28002, Madrid, Spain  
Tel: +34 91 416 5600

### 3. Language

The working language for the workshop will be English, following the decision and Recommendations from the Commission and SCRS in 2022. Interpretation to the three official ICCAT languages will be provided during the workshop.

### 4. Call for scientific papers and presentations

Participants are encouraged to submit relevant scientific papers. Following the latest SCRS deadlines for the submission of SCRS documents and presentations for this workshop, they should be provided to [info@iccat.int](mailto:info@iccat.int) and/or [mauricio.ortiz@iccat.int](mailto:mauricio.ortiz@iccat.int) by **2 March 2024**. Documents and presentations provided after the latter deadline will not be accepted unless previously authorized by the Chair(s). Authors are reminded to closely follow the [Guidelines for Authors of Scientific Documents for the ICCAT SCRS and Collective Volume Series](#). Furthermore, the original documents (text, tables, and figures) should be prepared in WORD or compatible software.

### 5. Registration

Participants are kindly requested to register for the workshop by **8 March 2024** at the latest. Early registration is essential for the Secretariat to ensure the setting up of the online platform. **Online registration** must be completed through the [ICCAT meetings page](#) or the Registration form. All delegates from CPCs wishing to attend the workshop must notify in advance their Head Delegate or Head Scientist to ensure that they are included in the official list that must be sent to the Secretariat by **8 March 2024**.



## 6. Online settings

The Secretariat is using the Zoom application for the online workshop. You can find the hardware requirements to join an online workshop at the following link: [Zoom Hardware requirements](#). We strongly suggest using headphones with a microphone to be able to hear and speak comfortably during the workshop.

A brief and clear introduction of the application can be found in [Zoom overview](#), if you have further questions, please contact the Secretariat for support. All participants duly registered **will receive an e-mail** through the online platform **with a link to join the** workshop.